

Safety Committee

Safety Committee Representatives will work together (on an ongoing basis as long as AFG is holding temporary electronic meetings via Zoom) to help keep the temporary electronic AFG Zoom meetings safe from any outside disruptions by:

- Gathering and discussing information on safe electronic Zoom meeting practices as a committee and making recommendations on safe electronic Zoom meeting practices to the Al-Anon group.
- Implementing electronic Zoom meeting safety practice changes in accordance with the group conscience decisions made by the Al-Anon group.
- Performing the following procedures each Saturday:
 - One of the members of the AFG Safety Committee representatives:
 - will open the AFG electronic Zoom meeting room using a Host key;
 - will designate the meeting chair and communications co-chair as co-hosts in the Zoom meeting system upon their arrival;
 - will remain present and attentive in the Zoom meeting room for 30 minutes prior to the scheduled Al-Anon meeting and stay 30 minutes after the meeting, or until all attendees have left;
 - will be prepared and available to intervene in any "Zoombombing" situation ("Zoombombing" refers to activities performed by an individual or individuals who enter an electronic meeting solely for the purpose of harassing meeting participants and causing disruption) or other disruption that could arise during our electronic Zoom meetings.

Members of the Safety Committee can, as a host or co-host:

- Open the meeting in Zoom and name co-hosts.
- Enable or disable the chat feature. The group conscience has currently held that the chat feature be enabled for everyone, during the entire meeting window. 30 minutes prior and 30 minutes after the regularly scheduled meeting;
- Mute everyone at the beginning of the meeting;
- If necessary, take action if there is a disruption by:
 - Ejecting the disruption from the meeting or by
 - Placing the disruption in a waiting room.